

**Licensing Act 2003 Sub-Committee 30<sup>th</sup> AUGUST 2007**

Report title: Application for a Premises Licence FINSBURY PARK, LONDON, N4 2NQ

Report of: The Lead Officer - Licensing

Ward(s) affected

**1. Purpose**


To consider an application by HARMONY IN THE COMMUNITY to provide a licensable activity in the form of the sale of Alcohol and Regulated Entertainment.

**2. Recommendations**

- 2.1 (a) Grant the application as asked  
(b) Modify the conditions of the licence, by altering or omitting or adding to them  
(c) Reject the whole or part of the application

The Committee is asked to note that it may not modify the conditions or reject the whole or part of the application unless it is necessary to promote the licensing objectives.

Report authorised by: Robin Payne.....

  
Assistant Director Enforcement Services

Contact Officer: Ms Daliah Barrett

Telephone: 020 8489 5103

**3. Executive summary**

For consideration by Sub Committee under Licensing Act 2003 for a Premises Licence.

**4. Access to information:**

Local Government (Access to Information) Act 1985  
Background Papers

The following Background Papers are used in the preparation of this Report:

**File: FINSBURY PARK, LONDON N4 2NQ**

The Background Papers are located at Enforcement Service, Civic Centre, High Road Wood Green N22

## 5. REPORT

### Background

**5.1** Application by **HARMONY IN THE COMMUNITY** for a Premises Licence in respect of **FINSBURY PARK, LONDON, N4 2NQ** under the Licensing Act 2003, for a Turkish/Kurdish Community event on Sunday 9<sup>th</sup> September 2007

### **5.2 Details for a new Premises Licence - APP 1**

#### **Opening Hours for Public**

Sunday 12.00 - 23.00

#### **Sale of Alcohol**

Sunday 12.00 - 22.00

#### **Regulated entertainment (Live music, Recorded Music, performance of Dance, Films)**

Sunday 12.00 – 21.45

#### **Provision of entertainment facilities (Facilities for Dance)**

Sunday 12.00 – 21.45

#### **Licensing Objectives**

Harmony in the community have presented an operating Manual/ Schedule for the Istanbul Limelight event. This will ensure adherence to the terms of the Licensing Act 2003, with emphasis on promoting the four licensing objectives.

### **5.3 Crime and Disorder**

The Istanbul Limelight team are fully conversant with the council's event policy and will meet regularly with the events office and the relevant emergency services to ensure the event's security.

#### Security and Stewards

Security and stewarding will be run by experienced personnel working in full liaison with the event management team and the designated event safety officer though the management of the FOH manager- each area will be covered by a group of staff that have complimentary roles and responsibilities working in unison.

The security co-ordinator will be a Security Industry Authority (SIA) licensed professional and will have overall supervision of all security personnel. Their role will be that of SIA license issued for the Event Security & Door Supervision.

- The Production Steward Co-ordinator, working with full event knowledge, will manage a team of production crew undertaking stewarding duties.
- The Stewarding Co-ordinator will be directly responsible for the management of all experienced stewards who will be undertaking all public welfare & general public stewarding duties in line with the events requirements.
- In addition to the personnel above, there will be experienced/qualified security personnel at key strategic positions (a full table will be available in the Event Manual).

#### Event Policy

- All Sale of alcohol will be through the site event refreshment areas.
- No drinks will be sold in glass bottles or vessels.
- A procedure for search and seizure of alcohol, drugs and weapons will be agreed and enacted upon.

#### The role of the Police

Police advice will be sought in both event planning and event operation. It is not definite at this stage that the Police will provide presence on site in line with the community nature of the event. It is unlikely that the Police will be involved in the routine security of the event. Police officers may be called upon to assist with any untoward situation such as terrorism and emergency situation impacting upon public safety and/or order or major incidents, where it is deemed necessary to do so

### **5.4 Public Safety**

The Event will be delivered in accordance with the event safety guide HSG195 (Purple Guide) and in line with the Councils Event Policy.

The event will also be delivered in accordance with the 'Pop Code' and Health and Safety at Work Act 1974. Full risk assessments will be taken.

Now we are in receipt of the Landlords Consent in principle a more extensive site plan is being produced and issued to all relevant parties. This plan will identify the following:

- Exits and entrances
- Emergency Exits and Entrances
- Information and Welfare point (including the found children/ lost

- parents)
- Meeting Point
- Fire points
- Structures
  
- Water points
- Toilets
- First Aid

#### The Role of the Ambulance Service

The Ambulance Service will be notified of all performances and issued with a copy of the site plan well in advance of the event. However it is not envisaged any special arrangements be implemented. In the event of any incidents or Emergency Situation arising, the Ambulance Service will be called upon to deploy appropriate medical resources.

#### The Role of St John Ambulance Service

The St John Ambulance/Red Cross Service will be contracted to provide 4-6 first aiders and associated equipment for the event. Treatment will be for routine medical assistance only. A First Aid Point in the vicinity will be identified and clearly indicated on the site plan, as well as being clearly visible on the site itself. Preliminary calculations suggest that an ambulance may also be required; advice will be sought from both the Local Authority and St John's Ambulance/Red Cross Service on this.

### **5.5 Public Nuisance**

The Site will be completely enclosed with steel shield fence to both control access and avoid public distraction. The fencing will be of a type of steel shield to be agreed with relevant Authorities.

Access to the event site will be controlled and supervised by stewards and event staff at all times.

Noise levels will be monitored and adjusted if necessary. Istanbul Limelight will produce a noise management strategy, which will be submitted to the Environmental Health Licensing Team as required.

### **5.6 Child Protection**

The event is not being specifically marketed as a children's event, although as with all Eastern Mediterranean cultures, we anticipate a large presence of families and the festival will ensure there are adequate provisions to meet their needs.

In addition, ticket verification methods will prevent unaccompanied children (under 16) from entering the site, thereby expecting accompanying adults to take responsibility for the presence of minors. Where appropriate, advice from the Child Protection Unit will be sought and the organiser will operate the

event under strict adherence to the relevant statutory provisions such as the Children's Act.

In the event of any staff member finding/being asked to find lost children or discovering a child at risk in any way, he/she will notify Event Management immediately and follow the Lost Child Procedure.

#### Found Child Procedure/ lost Parent

If a lost child is found then the relevant steward or member of staff will inform Event Management of their exact location. They will also provide as much information regarding the child as possible. The steward will then escort the child (by holding onto their jacket) to the designated lost child point. No information about the child (name, clothes description and age) will be made public.

Lost baby/toddler will NEVER be mentioned over the radio or within hearing distance of members of the public. If a lost parent appears, they will need to register at the welfare point so they can be matched with any children found using the current protocol.

## **6. RELEVANT REPRESENTATIONS (CONSULTATION)**

### **Responsible Authorities:**

#### **6.1 Comments of Metropolitan Police**

The Police have made comments which are attached at **Appendix 3**.

#### **6.2 Comments of Enforcement Services:**

##### **Noise Team**

Have requested that a list of the roads to be leafleted is made available, but this has not been done. **App 4**

##### **Food Team**

Have not received notification of the traders and are unable to carry out the pre-requisite checks on the food handlers. **App 5**

##### **Health and Safety**

Have no objections to this application

##### **Trading Standards**

Have no objections to this application

**6.3 Fire Officer**

Have made no objections to this application.

**6.4 Planning Officer**

Have no objections to this application.

**6.5. Comments of Child Protection Agency or Nominee**

The police as Nominees have requested that persons manning the lost children point are CRB checked. **App 6**

**7.0 Interested Parties**

Objections have been received from a resident. **App 7**

**8.0 Financial Comments**

The fee which would be applicable for this application is **£100.00**

# **Appendix 1**

## **Application form**

FOO110052691

chg \$1000,00



**Application for a premises licence to be granted under the Licensing Act 2003**

(1)

Reference number:

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records

**(2) We Harmony In the Community**

apply for a premises licence under section 17 the Licensing Act 2003 for the premises described in Part 1 below (the premises) and we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

<b>Part 1 - Premises details</b>	
Postal address of premises or, if none, Ordnance Survey map reference or description	
Finsbury Park , London N4 2NQ	
Post town LONDON	Postcode N4 2NQ

Telephone number at premises(if any)	020 7263 5001
Non-domestic rateable value of premises	£

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as

- Please tick  yes
- a) an individual or individuals\*  please complete section (A)
  - b) a person other than an individual\*
    - i. as a limited company  please complete section (B)
    - ii. as a partnership  please complete section (B)
    - iii. as an unincorporated association; or \*  please complete section (B)
    - iv. other (for example a statutory corporation)  please complete section (B)

(1) Insert name and address of relevant licensing authority and its reference number (optional)  
(2) Insert name(s) of applicant



- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

- Please tick  yes
- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
  - I am making the application pursuant to
    - a statutory function; or
    - a function discharged by virtue of Her Majesty's prerogative

**\* NB. Harmony in the Community is in process of application as a Community Interest Company and these details will be available shortly.**

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr       Mrs       Miss       Ms       Other title   
(for example, Rev)

Surname       First names

I am 18 years old or over       Please tick  yes      Date of birth 

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Current postal address if different from premises address

Post town       Postcode

Daytime contact telephone number

E-mail address (optional)

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr

Mrs

Miss

Ms

Other title   
(for example, Rev)

Surname

First names

I am 18 years old or over  Please tick  yes

Date of birth

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Current postal address if different from premises address

Post town	Postcode
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Daytime contact telephone number

E-mail address (optional)

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

Name Harmony in the Community
Address 39-41 Surrey Street Brighton East Sussex BN1 3PB
Registered number (where applicable)
Description of applicant (for example partnership, company, unincorporated association etc.) Unincorporated association
Telephone number (if any)    01273 766626
E-mail address (optional)    info@harmonycommunity.org

### Part 3 - Operating Schedule

When do you want the premises licences to start?

Day	Month	Year
0 9	0 9	2 0 0 7

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

Please give a general description of the premises (please read guidance note 1)

Proposed – ISTANBUL LIMELIGHT in Finsbury Park.

In the designated event area (area 10 on council's map)

There will be an outdoor stage and 2 indoor areas & an indoor chill out tent.

#### **Celebrating Cultural Diversity and nurturing Social Bridges through the Finest Contemporary Music from Istanbul**

##### **Mission Statement**

Istanbul Limelight will take the form of an annual cultural event to showcase the finest contemporary Turkish artists. This summer time outdoor extravaganza will provide a bridge between the culturally rich and diverse cities of London and Istanbul through a mixture of live and DJ led performances.

##### **Aims:**

Istanbul Limelight is a new London based cultural platform to:

- i. Foster positive community ties amongst the established and growing Turkish, Kurdish and Turkish Cypriot communities in the UK and in London in particular;
- ii. Promote an awareness of 'Turkish' Culture to the wider Community; and
- iii. Nurture a growing understanding of London and Istanbul's diverse society, using cultural channels to encourage positive action in the face of cultural and ethnic prejudices.

It is our intention to create an outdoor annual festival that showcases the best contemporary music stars from Turkey, alongside home-grown Turkish talent. An additional dimension will be the inclusion of international DJs whose sounds are spinning in Istanbul's clubs and influencing the musical evolution of Turkish artists.

##### **Outline**

- 1 The event will be open to the public from 12.00hrs.
- 2 The main/outdoor stage will run from 12.00hrs to 21.45hrs. The other performance areas will be staggered. Opening from 12.00hrs & closing the last performance area at 21.45hrs.
- 3 Site will be cleared of the General Public by 23.00hrs
- 4 Istanbul Limelight will make innovative use of existing open space by utilising Finsbury Park, London, where live performances will take place on 1 stage; there will be one main outdoor stage and a further 3 enclosed performance areas. There is a children's play area comprising of some children's entertainment & a few small rides. A covered tent with different workshops. All kids area staff will comply to regulations & we are trying to work with local council & community groups as well as some local nurseries.
- 5 The site will be occupied for 3 days prior to and 2 days after the event in order to set up and breakdown safely.
- 6 The area will be completely steel shield fence in a manner which will allow safe management and control of access & capacity.
- 7 Tickets will be sold in the usual retail outlets, incorporating online & community facilities. At the festival entrance. After searches tickets will be exchanged for wristband to gain access to the event. In the event of unsold tickets we will provide an on site Box office open on Saturday the 8th September and Sunday 9<sup>th</sup> from a secured vandal proof box office.
- 8 The proposed event capacity is designed for maximum of 9,999 ticket holders.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

0 0 0 0
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What licensable activities do you intend to carry on from the premises?  
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

**Provision of regulated entertainment**

- Please tick  yes
- a) plays (if ticking yes, fill in box A)
  - b) films (if ticking yes, fill in box B)
  - c) indoor sporting events (if ticking yes, fill in box C)
  - d) boxing or wrestling entertainment (if ticking yes, fill in box D)
  - e) live music (if ticking yes, fill in box E)
  - f) recorded music (if ticking yes, fill in box F)
  - g) performances of dance (if ticking yes, fill in box G)
  - h) anything of a similar description to that falling within (e), (f) or (g)  
(if ticking yes, fill in box H)

**Provision of entertainment facilities for:**

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j)  
(if ticking yes, fill in box K)

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Supply of alcohol** (if ticking yes, fill in box M)

**In all cases complete boxes N, O and P**

✓

# A

Plays			Will the performance of a play take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)  Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Day	Start	Finish	
Mon			Please give further details here (please read guidance note 3)
Tue			State any seasonal variations for performing plays (please read guidance note 4)
Wed			Non-standard timings. Where you intend to use the premises for the performance of plays at different times from those listed in the column on the left, please list (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

# B

Films			Will the exhibition of films take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)  Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Day	Start	Finish	
Mon			Please give further details here (please read guidance note 3)  Live video loops, films of footage of Istanbul scenery, performers personal footage, sponsors / funders information and event specific footage. All as secondary visuals for stage non main elements of performances.
Tue			State any seasonal variations for the exhibition of films (please read guidance note 4)
Wed			Non-standard timings. Where you intend to use the premises for the exhibition of films at different times from those listed in the column on the left, please list (please read guidance note 5)
Thur			
Fri			
Sat			
Sun	12:00	21:45	

### C

<b>Indoor sporting events</b>			Please give further details here (please read guidance note 3)
Standard days and timings (please read guidance note 6)			
<b>Day</b>	<b>Start</b>	<b>Finish</b>	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non-standard timings. Where you intend to use the premises for indoor sporting events at different times from those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			

### D

<b>Boxing or wrestling entertainments</b>			Will the boxing or wrestling entertainment take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Standard days and timings (please read guidance note 6)			
<b>Day</b>	<b>Start</b>	<b>Finish</b>	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)
Tue			
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)
Thur			
Fri			Non-standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat			
Sun			

## E

<b>Live music</b>			Will the performance of live music take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	Indoors <input type="checkbox"/> Outdoors <input checked="" type="checkbox"/> Both <input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)  Live performances on an open air stage, a mixture of styles and genres all with a Turkish influence and flavour.
Tue			
Wed			State any seasonal variations for the performance of live music (please read guidance note 4)
Thur			
Fri			Non-standard timings. Where you intend to use the premises for the performance of live music at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat			
Sun	12:00	21:45	

## F

<b>Recorded music</b>			Will the playing of recorded music take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	Indoors <input checked="" type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)  Recorded musical performances in an enclosed temporary venue spaces, a mixture of styles and genres all with a Turkish influence and flavour.
Tue			
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 4)
Thur			
Fri			Non-standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat			
Sun	12:00	21:45	

**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
			Indoors <input type="checkbox"/> Outdoors <input checked="" type="checkbox"/> Both <input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)  Some of the live musical performances will be accompanied dance performers on the open air stage.
Mon			
Tue			
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)
Thur			
Fri			Non-standard timings. Where you intend to use the premises for the performance of dance entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat			
Sun	12:00	21:45	

**H**

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Mon			
			Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Tue			Please give further details here (please read guidance note 3)
Wed			
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)
Fri			
Sat			Non-standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times from those listed in the column on the left, please list (please read guidance note 5)
Sun			



<b>Provision of facilities for making music</b>			Please give a description of the facilities for making music you will be providing
Standard days and timings (please read guidance note 6)			Will the facilities for making music be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Day	Start	Finish	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)
Tue			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)
Wed			Non-standard timings. Where you intend to use the premises for provision of facilities for making music at different times from those listed in the column on the left, please list (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

## J

<b>Provision of facilities for dancing</b>			Please give a description of the facilities for dancing you will be providing
Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Day	Start	Finish	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)  The audience will be encouraged to dance to the music.
Tue			State any seasonal variations for providing dancing facilities (please read guidance note 4)
Wed			Non-standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times from those listed in the column of the left, please list (please read guidance note 5)
Thur			
Fri			
Sat			
Sun	12:00	21:45	

**K**

<b>Provision of facilities for entertainment of a similar description to that falling within I or J</b>			Please give a description of the type of entertainment facility you will be providing
Standard days and timings (please read guidance note 6)			Will the entertainment facility be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
<b>Day</b>	<b>Start</b>	<b>Finish</b>	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)
Tue			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within I or J (please read guidance note 4)
Wed			Non-standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times from those listed in the column on the left, please list (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

**L**

<b>Late night refreshment</b>			Will the provision of late night refreshment take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)
Tue			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)
Wed			Non-standard timings. Where you intend to use the premises for the provision of late night refreshment at different times from those listed in the column on the left, please list (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

**M**

<b>Supply of alcohol</b>			Will the sale of alcohol be for consumption - please tick box <input checked="" type="checkbox"/> (please read guidance note 7)
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	On the premises <input checked="" type="checkbox"/> Off the premises <input type="checkbox"/> Both <input type="checkbox"/>
Mon			State any seasonal variations for the supply of alcohol (please read guidance note 4)
Tue			A well managed bar with SIA security under the management of a Personal License Holder.
Wed			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list (please read guidance note 5)
Thur			
Fri			
Sat			
Sun	12:00	22:00	

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name	Danny Horwood
Address	39-41 Surrey Street
Postcode	BN1 3PB
Personal Licence number (if known)	Under application / Brighton & Hove City council
Issuing licensing authority (if known)	

**N**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

**O**

<p><b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)</p> <table border="1"> <thead> <tr> <th>Day</th> <th>Start</th> <th>Finish</th> </tr> </thead> <tbody> <tr> <td>Mon</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Tue</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Wed</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Thur</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Fri</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Sat</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Sun</td> <td>12:00</td> <td>23:00</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Day	Start	Finish	Mon						Tue						Wed						Thur						Fri						Sat						Sun	12:00	23:00				<p>State any seasonal variations (please read guidance note 4)</p>
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<p>Non-standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)</p>																																																

**P** Describe the steps you intend to take to promote the four licensing objectives:

a) Harmony in the Community are currently developing an operating Manual / Schedule (A First draft is attached with the application) for the Istanbul Limelight event. This will ensure adherence to the terms of the Licensing Act 2003, with emphasis on promoting the four licensing objectives.

1. Prevention of crime and disorder
2. Public safety
3. The prevention of public nuisance
4. Protection of children from harm

### **b) Prevention of crime and disorder**

The Istanbul Limelight team are fully conversant with the council's event policy and will meet regularly with the events office and the relevant emergency services to ensure the event's security.

#### **Security and stewarding**

Security and stewarding will be run by experienced personnel working in full liaison with the event management team and the designated event safety officer through the management of the FOH manager – each area will be covered by a group of staff that have complimentary roles and responsibilities working in unison.

The security co-ordinator will be a Security Industry authority (SIA) licensed professional and will have overall supervision of all security personnel. Their role will be that of SIA License Issue for Event Security & Door Supervision.

- The Production Steward Co-ordinator, working with full event knowledge, will manage a team of production crew undertaking stewarding duties.
- The Stewarding Co-ordinator will be directly responsible for the management of all experienced stewards who will be undertaking all public welfare & general public stewarding duties in line with the event's requirements.
- In addition to the personnel above, there will be experienced/qualified security personnel at key strategic positions (a full table will be available in the Event Manual).

#### **Event policy**

- 1 All sale of alcohol will be through the site event refreshment areas.
- 2 No drinks will be sold in glass bottles or vessels.
- 3 A procedure for search and seizure of alcohol, drugs and weapons will be agreed and enacted upon

#### **The role of the Police**

Police advice will be sought in both event planning and event operation. It is not definite at this stage that the Police will provide a presence on site in line with the community nature of the event. It is unlikely that the police will be involved in the routine security of the event. Police officers may be called upon to assist with any untoward situation such as terrorism and emergency situation impacting upon public safety and/or order or major incidents, where it is deemed necessary to do so.

### **c) Public Safety**

**The event will be delivered in accordance with the event safety guide HSG195 (Purple Guide) and in line with the councils events policy.**

**The event will also be delivered in accordance with the "Pop Code" and the Health and Safety at Work Act 1974. Full risk assessments will be undertaken**

Now we are in receipt of the Landlords Consent in principle a more extensive site plan is being produced and issued to all relevant parties. This plan will identify the following:

- 1 Exits and entrances
- 2 Emergency exits and entrances
- 3 Information and Welfare point (including the Found Children / Lost Parents)
- 4 Meeting Point
- 5 Fire Points
- 6 Structures
- 7 Water points
- 8 Toilets
- 9 First Aid

#### The Role of the Ambulance Service

**The Ambulance Service will be notified of all performances and issued with a copy of the site plan well in advance of the event. However it is not envisaged any special arrangements be implemented.** In the event of any Incidents or Emergency Situation arising, the Ambulance Service will be called upon to deploy appropriate medical resources.

#### The Role of St John Ambulance Service

The St John Ambulance/Red Cross service will be contracted to provide 4-6 first aiders and associated equipment for the event. Treatment will be for routine medical assistance only. A First Aid Point in the vicinity will be identified and clearly indicated on the site plan, as well as being clearly visible on the site itself. Preliminary calculations suggest that an ambulance may also be required; advice will be sought from both the local authority and St John's Ambulance/Red Cross service on this.

### **f) The Prevention of Public Nuisance**

The site will be completely enclosed with steel shield fence to both control access and avoid public distraction. The fencing will be of a type of steel shield to be agreed with the relevant authorities.

Access to the event site will be controlled and supervised by stewards and event staff at all times.

Noise levels will be monitored and adjusted if necessary. Istanbul Limelight will produce a noise management strategy, which will be submitted to the Environmental Health Licensing team as required.

### **e) The Protection of Children from Harm**

The event is not being specifically marketed as a children's event, although as with all Eastern Mediterranean cultures, we anticipate a large presence of families and the festival will ensure there are adequate provisions to meet their needs.

In addition, ticket verification methods will prevent unaccompanied children (under 16) from entering the site, thereby expecting accompanying adults to take responsibility for the presence of minors. Where appropriate, advice from the Child Protection Unit will be sought and the organiser will operate the event under strict adherence to the relevant statutory provisions such as the Children's Act.

In the event of any staff member finding/being asked to find lost children or discovering a child at risk in any way, he/she will notify Event Management immediately and follow the Lost Child Procedure.

#### **Found Child Procedure / Lost Parents**

If a lost child is found then the relevant steward or member of staff will inform Event Management of their exact location. They will also provide as much information regarding the child as possible. The steward will then escort the child (by holding onto their jacket) to the designated lost child point. No information about the child (name, clothes description and age) will be made public.

Lost baby/toddler will NEVER be mentioned over the radio or within hearing distance of members of the public. If a lost parent appears, they will need to register at the welfare point so they can be matched with any children found using the correct protocol.

CHECKLIST:

Please tick ✓

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 4 - Signatures** (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent. (Please read guidance note 11)  
If signing on behalf of the applicant please state in what capacity.

Signature

Date

Capacity

27th June 2007 Danny Horwood Event producer
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For joint applications signature of 2nd applicant, 2nd applicant's solicitor or other authorised agent.  
(Please read guidance note 12)

If signing on behalf of the applicant please state in what capacity.

Signature

Date

Capacity

*[Handwritten Signature]*  
*27/6/07*  
*9999*

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)	
Danny Horwood 39 – 41 Surrey Street	
Brighton & Hove East Sussex	BN1 3PB
Telephone number (if any) 01273 766626 / 077733 96792	
danny@harmonyculture.com	

## Notes for Guidance

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick 'on the premises', if you wish people to be able to purchase alcohol to consume away from the premises please tick 'off the premises'. If you wish people to be able to do both please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.



## **Appendix 2**

# **Event Management Plan**

## **Appendix 3**

### **Police representation**

**Barrett Daliah**

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**From:** Simon.Willmott@met.pnn.police.uk  
**Sent:** 17 August 2007 12:35  
**To:** Barrett Daliah  
**Subject:** Harmony in the Community

**METSEC CODE: RESTRICTED**

Daliah

In response to your request for comments I would like you to note the following.

- I have a concern that the Security company have not yet been confirmed. When will this happen ? Are they experienced enough ?
- The fencing has not been described in detail and its purpose ?
- To confirm that all the EXIT gates will be staffed throughout ?
- To confirm that the Lost Children Point will be staffed by appropriately checked Staff ?
- Will alcohol be served ? If so, confirm only plastic containers will be used ?
- To confirm no Political banners or speeches will be displayed which may antagonise event goers ?
- To confirm a list of all the Acts on the stages (minimum of 14 days before the event) ?

I expect all these points to be addressed before we can give our full agreement to the event proceeding.

Regards

**Simon Willmott**  
**PS 18YR**

Sergeant | Football & Events | Haringey Borough |  
**MetPhone** 22060 | **Telephone** 020 8345 2060 | **Mobile** 07785 370793 | **Fax** 020 8345 2042 |  
**Email** simon.willmott@met.pnn.police.uk |  
**Address** Wood Green Police station, 347 High Road, Wood Green, London N22 4HZ |

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It is the policy of the MPS that:

MPS personnel (or agents working on behalf of the MPS) must not use MPS systems to author, transmit or store documents such as electronic mail (e-mail) messages or attachments:

- \* containing racist, homophobic, sexist, defamatory, offensive, illegal or otherwise inappropriate material;
- \* containing material requiring a protective marking higher than RESTRICTED, (and not higher than NOT PROTECTIVELY MARKED across

## **Appendix 4**

### **Noise Team representation**

**Barrett Daliah**

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**From:** Pearce Derek  
**Sent:** 16 August 2007 12:49  
**To:** Barrett Daliah  
**Cc:** Thompson Sandra (Environmental); Noise Team Public Mailbox; Eastwood Mark  
**Subject:** RE: Istanbul Limelight - harmony in the community

Thanks Daliah

I have made some suggested changes to the residents' letter – perhaps these could be passed to the organisers – see below

Have they indicated which roads they intend to do the distribution to?

It needs to be anyone likely to be affected and I would suggest the radius affected by the sound control points + adjoining roads

Derek

**Appendix 7. Letter to Residents**

Istanbul Limelight - A Celebration of Contemporary Turkish Culture

Dear Resident

I am writing to inform you of the above event which will be taking place on Finsbury Park on **Sunday 9<sup>th</sup> September 2007**.

Istanbul Limelight is a ticketed event with a community focus. The event will see a number of young people from Brighton being given the opportunity to perform and exhibit alongside established artists within the fields of Music and Digital Art.

As organisers of Istanbul Limelight, we have worked very closely with Haringey Council to ensure that the risk of any nuisance caused by the event is minimised. There will be a short sound test on Sunday Morning at 10.00am. The event itself is open from 12.00 noon and will stop at 10.00 pm.

We are confident that the event will be successful and well managed and will not have an adverse impact on you the local residents.

If you have any concerns prior to or during the event please do not hesitate to contact us using the following contact number **07881 715273**

Although you may contact your local authority noise complaints line during the event should noise from the event cause you undue disturbance you are advised to call **07881 715273** in the first instance.

Istanbul Limelight is a one day event. However, to allow the event to be safely set up and be dismantled, public use of Finsbury Park will be restricted for a period of 7 days (see attached timetable). On the day of the event, a performance area will be erected within Finsbury Park; the site will be enclosed by a steel shield to reduce noise levels and disruption as much as possible.

Time Table

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Date	Event
06/9/2007	Arrive on site. Marking out site layout of fenced off area.
07/9/2007	Main Structures / Venues build. Erect fencing to secure site.
08/9/2007	Venue Build Continued
09/9/2007	Event
10/9/2007	Dismantle Structures Litter Pick
11/9/2007	All other structures removed
12/9/2007	Removal of Fencing Final Litter Sweep

Istanbul Limelight

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**From:** Eastwood Mark **On Behalf Of** Noise Team Public Mailbox  
**Sent:** 16 August 2007 12:17  
**To:** Pearce Derek; Thompson Sandra (Environmental)  
**Subject:** FW: Istanbul Limelight - harmony in the community

FYI

Mark Eastwood

Noise Enforcement Officer  
Enforcement Services  
639 High Road  
Tottenham  
London  
N17 8BD  
020 8489 5238

## **Appendix 5**

### **Food Team representation**

## Barrett Daliah

---

**From:** Osinaike Charley  
**Sent:** 16 August 2007 13:41  
**To:** Barrett Daliah  
**Subject:** RE: Istanbul Limelight - harmony in the community

Hi Daliah,

Please find my comments regarding the above event:

- The Management Control Document states that the list of food stalls will provided to the Food Team by 6 September 2007. This does not allow officers in the team sufficient time to check details and provide relevant information. The event organiser is required to provide the Food Safety Team with the number and type of food vendors operating at the event; this should include artist / crew catering.
- Specific WC facilities for food handlers are not identified within the Management Control Document. It is not advisable that food handlers to share the same WC facilities as members of the public. The event organiser is to inform Food Safety Team of the number and location of specific WC compartments for the use by food handlers.
- Event organiser is to ensure provision of barriers to distance members of the public from barbeques / and open fires.
- Event organiser is to provide Food Safety Team with name and contact details of the person responsible for coordinating the food vendors.
- Event organiser to ensure all food vendors set up at least 1 hour prior to event start time.
- Event organiser to ensure all food vendors comply with the relevant requirement of the Food Hygiene (England) Regulations 2006 and the Health & Safety at Work etc. Act 1974. Compliance with the Istanbul Limelight 2007 Agreement to Operate – Part 1

Regards

**Charley Osinaike (Food Safety Team Leader)**  
**Commercial Environmental Health**  
**Enforcement Service**  
**Haringey Council**

T 0208 489 5569  
F 0208 489 5528  
E [charley.osinaike@haringey.gov.uk](mailto:charley.osinaike@haringey.gov.uk)

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**From:** Barrett Daliah  
**Sent:** 16 August 2007 09:57  
**To:** 'Simon.Willmott@met.pnn.police.uk'; 'gavin.barnett@met.police.uk'; Noise Team Public Mailbox; 'TONY.CADMAN@london-fire.gov.uk'; Kyarisiima Naomi; Osinaike Charley; Turner Ilita; Building Control; Ioannou Denis  
**Subject:** FW: Istanbul Limelight - harmony in the community

Dear All

Attached is the 2<sup>nd</sup> version of the EMP for the above event. I need any reps in by Monday 20<sup>th</sup> at the latest.

This matter will be going to a hearing as a resident has made representation.

Daliah Barrett (Lead Officer - Licensing)  
Haringey Council - Licensing Authority  
Urban Environment

17/08/2007



## Barrett Daliah

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**From:** Ioannou Denis  
**Sent:** 16 August 2007 17:05  
**To:** Barrett Daliah  
**Subject:** RE: Istanbul Limelight - harmony in the community

Hi Daliah,

RE: Istanbul Limelight – 9 September 2007

Further to the recent event management plan submitted for the above event, this office has no objections provided the guidance in the HSE document – 'The event safety guide' is followed. The following however will need to be clarified:

1. The EMP indicates that tickets will be on sale at the event on the day. They should be reminded that if there are less than 10% remaining the no tickets should be sold at the venue.
2. Calculation of tent capacities not included.
3. The number of stewards stipulated is less than 1:100. Event manager to clarify.
4. Fire officer not shown to be provided on the day of the event.
5. Details of the P.A. system not provided. Especially with the number of marquees operating at the same time.

Please contact me if you have any queries on the above.

Denis Ioannou  
Senior Building Control Surveyor

---

**From:** Barrett Daliah  
**Sent:** 16 August 2007 09:57  
**To:** 'Simon.Willmott@met.pnn.police.uk'; 'gavin.barnett@met.police.uk'; Noise Team Public Mailbox; 'TONY.CADMAN@london-fire.gov.uk'; Kyarisiima Naomi; Osinaike Charley; Turner Ilita; Building Control; Ioannou Denis  
**Subject:** FW: Istanbul Limelight - harmony in the community

Dear All

Attached is the 2<sup>nd</sup> version of the EMP for the above event. I need any reps in by Monday 20<sup>th</sup> at the latest.

This matter will be going to a hearing as a resident has made representation.

Daliah Barrett (Lead Officer - Licensing)  
Haringey Council - Licensing Authority  
Urban Environment  
Civic Centre  
High Road  
Wood Green  
London  
N22 8LE

T 0208 489 8232  
F 0208 489 5528  
E [daliah.barrett@haringey.gov.uk](mailto:daliah.barrett@haringey.gov.uk)

17/08/2007

## **Appendix 6**

### **Child protection representation**

## **Appendix 7**

### **Residents representation**

## Barrett Daliah

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**From:** ms smith [product.help.payphones@bt.com]  
**Sent:** 09 August 2007 19:47  
**To:** Licensing  
**Subject:** instanbul light festival

bout the noise nuisance for residents on surrounding roads, and request this be monitored if the event is submitted. My concerns re : the instanbul light festival, i am concerned about the noise nuisance for residents on surrounding roads. Residents on what is traditionally a day of rest, if the event were held on a different day it might be helpful to allow residents a quiet Sunday. Stages, tents etc.. pumping out music need to be as far away from residential roads as possible in my view, Ms Smith 71 B, Woodstock Road, N4 3 EU.

being allowed to let off very loud fireworks at the end, causing much nuisance to residents, wild life and domestic pets, please note I assume a responsible alcohol sale and consumption will operate if alcohol is agreed to be sold at the event, i do not wish to be filmed for web broadcast when i attend the licensing meeting about this event, thank you.

This email was sent from a BT Payphone. If you have any comments or queries on this service please feel free to <mailto:product.help.payphones@bt.com> or visit our web site at <http://www.payphones.bt.com/>

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This email has been scanned by the MessageLabs Email Security System.  
For more information please visit <http://www.messagelabs.com/email>

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